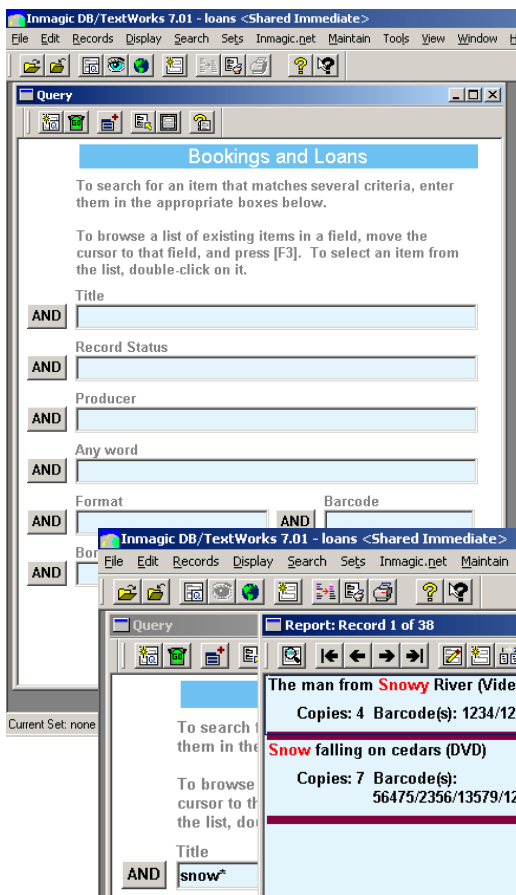
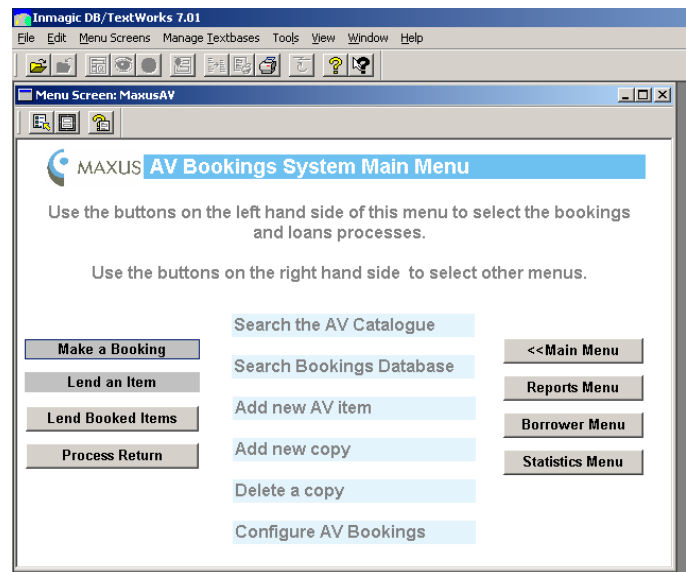


# Maxus AV Booking System

Many libraries catalogue Audio Visual materials ("AV") in their TextWorks textbases, so that such items are easy to locate using standard TextWorks or *WebPublisher PRO* search screens. However, unlike ordinary library materials there is often a need to be able to manage reservations of individual items for specific dates.

Maxus AV offers all of the advantages of a TextWorks catalogue including flexible field structure and powerful retrieval and reporting, with the added capability of managing bookings, borrower details, despatch of items and recalls of late returns.

Bibliographic records are created in an AV Catalogue for each item, and borrowers are registered in a separate Borrower textbase. As well as name and address details, the preferred delivery method to obtain reserved materials is also recorded.



When a booking is requested, the operator will locate the item in the system, then enter the date when it is required.

The system will check whether a copy of the item is available for that date, taking into account the loan period for the item and other bookings that have been placed. If available, the booking is then recorded.

